

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF

HAWTHORN METROPOLITAN DISTRICT NO. 2

Held: Monday, March 5, 2018, at 2:00 p.m. at 17685 W.
83rd Drive, Arvada, Colorado.

Attendance

The regular meeting of the Board of Directors of the Hawthorn Metropolitan District No. 2, was called and held as shown above and in accordance with the applicable statutes of the State of Colorado. The following Directors, having confirmed their qualification to serve on the Board, were in attendance:

Christopher Elliott
Corey Elliott
Matthew Cavanaugh
Krystal Bigley
Carly Fenton

All Director absences are deemed excused unless otherwise specified.

Also present were:

Kristin B. Tompkins, Esq., and Megan J. Murphy, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law, District General Counsel; Sarah Hunsche, CliftonLarsonAllen, LLP, District Accountant; Kim Herman and Goel Scheirman, CliftonLarsonAllen, LLP, District Manager; Regan Hauptman, Remington Homes; Christian Matt Janke, E5X Management; Susie Ellis, Community Preservation Specialists, and Steve Pate, homeowner.

Call to Order

It was noted by Director Chris Elliott that a quorum of the Board was present and the meeting was called to order.

**Conflict of Interest
Disclosures**

Ms. Murphy advised the Board that pursuant to Colorado law, certain disclosures by the Directors may be required prior to taking official action at the meeting. The agenda for the meeting was reviewed, following which each Director confirmed that nothing appeared on the agenda for which disclosure certificates had not been filed. The disclosure certificates were reviewed by the Directors and were ordered to be made part of the official minutes of the meeting.

The Board determined that participation by the Directors with potential conflicts of interest was necessary to obtain a quorum or otherwise enable lawful action to occur.

Approval of Agenda

Ms. Murphy presented the Agenda to the Board for consideration. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the Agenda as presented.

Public Comment

None.

Consent Agenda

The following items on the consent agenda were considered routine or administrative. Following a summary by Ms. Murphy the items on the consent agenda were approved by one motion duly made, seconded, and vote unanimously carried.

1. Approval of Minutes from the December 4, 2017 Special Meeting
2. Adoption of Resolution Designating the District's 24-Hour Posting Location
3. Ratification of Delegation of Architectural Authority to Kim Herman of CliftonLarsonAllen

Legal Matters

None.

Facilities Management

CliftonLarsonAllen/Manager Update

Ms. Herman informed the board that CliftonLarsonAllen is working on a newsletter and is working with Director Bigley on the District's website.

Consider Adoption of Resolution Regarding Acceptance and Acquisition of Public Improvements (Underdrain) from Hawthorn Development, Inc. pursuant to the Infrastructure Acquisition and Reimbursement Agreement dated December 7, 2015 - Engineer's Report and Certification from J3 Engineering Consultants, Inc.

This item has been deferred to a later date.

Discussion regarding Operations Fee – Payment Due upon a Transfer

The Board engaged in a discussion regarding the Operations Fee. It was noted that the District's Operations Fee imposes at \$600 fee per transfer of a home. CliftonLarsonAllen charges the buyer or seller of a home a \$300 fee per transfer. Ms. Hunsche informed the Board that the District's budget is tight and she does not recommend reducing the Transfer Fee at this time. Following discussion, upon a motion duly made and seconded, the Board unanimously determined not to reduce the District's Operations Fee.

Financial Matters

Consider Acceptance of Unaudited Financial Statements

Ms. Hunsche presented the Board with the December 31, 2017 unaudited financials for consideration. Following discussion, upon a motion duly made and seconded, the Board unanimously accepted the unaudited financials.

Consider Ratification of Claims Payable and Approval of Outstanding Claims Subject to Funding

Ms. Hunsche presented the Board with the claims payable from December 19, 2017 through January 19, 2018. Following discussion, upon a motion duly made and seconded, the Board unanimously ratified the claims totaling \$23,424.18. The Board also approved the claims on the Cash Requirement Report subject to receipt of funding.

Other Business

Director Elliott informed the Board that Jefferson County has accepted the streets (curb, gutter, paving and sidewalks) and drainage facilities in the District. From this time forward, Jefferson County will be responsible for the maintenance of these improvements including snow removal.

The Board requested legal counsel reach out to the homeowners association across the street to see if District residents can access the pool.

Director Bigley informed the Board that she is working with Ms. Herman to update the snow removal maps to be included in the MetCo Snow Removal Contract.

Ms. Murphy provided the Board with an update on the May 2018 election. It was noted that no additional self-nomination forms were received from the community and therefore the election will be cancelled and the current board will be elected.

Ms. Herman, Mr. Scheirman, and Ms. Ellis introduced themselves to the Board.

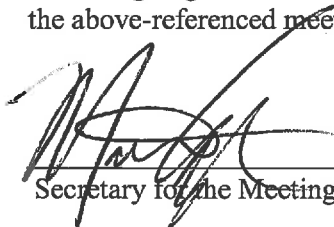
Next Meeting

The next regular meeting is scheduled for Monday, June 4, 2018.

Adjournment

There being no further business to come before the Board, and following discussion and upon motion duly made, seconded and unanimously carried, the Board determined to adjourn the meeting.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.


Secretary for the Meeting