

HAWTHORN METROPOLITAN DISTRICT NOS. 1 & 2
REGULAR MEETING
5740 Olde Wadsworth Boulevard
Arvada, Colorado 80002
December 5, 2016
2:00 PM

Christopher Elliott, TBD	Term to May 2018
C. Regan Hauptman, TBD	Term to May 2020
P. Ron Hauptman, TBD	Term to May 2020
Matthew Cavanaugh, TBD	Term to May 2020
Corey Elliott, Assistant, TBD	Term to May 2018

AGENDA

1. Call to Order
2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures
3. Approve Agenda
4. Public Comment - Members of the public may express their views to the Board(s) on matters that affect the District(s) on items not otherwise on the agenda. Comments will be limited to three (3) minutes.
5. Administrative Matters
 - a. Election of Officers following May 2016 Director Election
6. Consent
 - a. Approval of Minutes from the April 4, 2016 Regular Meeting (**enclosure**)
 - b. Approval of Disclosure Notice Pursuant to § 32-1-809, C.R.S. (District No. 2) (**enclosure**)
 - c. Ratification of 2015 Annual Report (**enclosure**)
 - d. Engagement of Dazzio & Associates, PC to Perform 2016 Audits (District No. 2) (**enclosure**)
 - e. Approval of Cash Access Addendum to Engagement Letter dated March 17, 2016, with CliftonLarsonAllen, LLP (District No. 2) (**enclosure**)
 - f. Renewal of Independent Contractor Agreement with Long Corporation, d/b/a Poop 911 for 2017 Pet Waste Station Services (District No. 2)
 - g. Renewal of Independent Contractor Agreement with Waste Management of Colorado, Inc. for 2017 Waste/Recycle Services (District No. 2)
7. Legal Matters
 - a. Consider Adoption of 2017 Administrative Matters Resolution (District No. 2) (**enclosure**)
 - b. Insurance Renewal (District No. 2) (**enclosures**)
 - i. Property and Liability Schedule Limits
 - ii. SDA Membership Renewal
 - iii. Agency Fee Agreement with T. Charles Wilson

- iv. Workers' Compensation Coverage
 - v. Excess Liability
 - c. Consider Adoption of Resolution Establishing Guidelines for the Processing and Collection of Delinquent Fees and Charges Replacing the District's Prior Policy (District No. 2) (**enclosure**)
 - d. Consider Approval of Assignment and Acceptance of Subsurface Groundwater Collection System Maintenance Plan between District No. 1 and District No. 2 (**enclosure**)
- 8. Facilities Management
 - a. Management Update
 - b. Discuss Status of Conveyance of Improvements and Property to District No. 2, approved in February 2016
 - c. Consider Adoption of Resolution Adopting a Park and Open Space Use Policy (District No. 2) (**enclosure**)
 - d. Consider Approval of Fee Increase and Renewal of Independent Contractor Agreement with Stillwater Community Management, LLC for 2017 Management Services (District No. 2) (**enclosure**)
 - e. Consider Approval of First Amendment to Independent Contractor Agreement with Stillwater Community Management, LLC for District Management (District No. 2) (**enclosure**)
 - f. Consider Approval of Independent Contractor Agreement with A Touch of Class Trees Service, Inc. for Tree Trimming and Removal Services (District No. 2) (**enclosure**)
 - g. Consider Approval of Independent Contractor Agreement with Keesen Landscape Management, Inc. for 2016-2017 Snow Removal Services (District No. 2) (**enclosure**)
 - h. Consider Approval of Independent Contractor Agreement with Keesen Landscape Management, Inc. for 2017 Landscaping Services (District No. 2) (**enclosure**)
 - i. Consider Approval of Independent Contractor Agreement with Dave's Landscaping, LLC for Weed Removal (District No. 2) (**enclosure**)
 - j. Consider Agreement and Reimbursement to Remington Homes Co. for Landscaping Services (District No. 2)
 - k. Discuss Establishment of Social Committee (District No. 2)
- 9. Financial Matters
 - a. Financial Report/Claims Payable (**enclosure**)
 - b. Discuss Outstanding Amounts owed to Hawthorn Development, Inc. and Golden Peaks, LLC and Issuance of Subordinate Bond Evidencing Amounts Owed
 - c. Conduct 2016 Budget Amendment Hearings and Consider Adoption of Resolutions to Amend 2016 Budgets (**enclosures**)
 - d. Conduct 2017 Budget Hearing and Consider Adoption of Resolution to Adopt 2017 Budget and Set Mill Levies (District No. 2) (**enclosure**)
- 10. Construction Matters
- 11. Other Business
 - a. Consider Adoption of Resolution Declaring Inactive Special District Status (District No. 1) (**enclosure**)
 - b. Discuss destruction of District Property by Lennar Homes (**Executive Session Pursuant to Section 24-6-402(4)(b), C.R.S. if necessary**) (District No. 2) (**to be distributed**)

- c. Review Bids for Management Services (**Executive Session Pursuant to Section 24-6-402(4)(f), C.R.S.**) (District No. 2) (**to be distributed**)
- d. Resignation of Board Members (District No. 2)
- e. Discuss and Consider Appointment of Directors to Fill Board Vacancies (District No. 2) (**enclosures**)
- f. Election of Officers

12. Next Regular Meeting

13. Adjourn