

HAWTHORN METROPOLITAN DISTRICT NOS. 1 & 2

Organizational and Budget Meeting
9468 W. 58th Ave., Arvada, Colorado 80002
December 10, 2012, 1:00 p.m.

Christopher Elliot	Term to May 2014
Corey Elliot	Term to May 2014
P. Ron Hauptman	Term to May 2016
Matthew Cavanaugh	Term to May 2016
C. Regan Hauptman	Term to May 2016

NOTICE OF ORGANIZATIONAL MEETING, BUDGET MEETING AND AGENDA

1. Call to Order
2. Declaration of Quorum
3. Director Qualifications/Conflicts of Interest/Reaffirmation of Disclosure; Confirm location of meeting
4. Approve Agenda
5. Public Comment - Members of the public may express their views to the Board(s) on matters that affect the District(s) on items not otherwise on the agenda. Comments will be limited to three (3) minutes.
6. Organizational Matters
 - a. Appointment of Officers
 - b. Adopt Resolution establishing meeting date, time, and location (9468 W. 58th Avenue, Arvada, Colorado 80002)
 - c. Adopt Resolution designating the 72-hour notice and 24-hour notice posting places. Appoint representative to post notices within the District.
 - d. Federal Employer Identification Numbers, Colorado Sales Tax Exemption Numbers, PDPA Numbers
 - e. Discuss payment of director fees
7. Insurance Coverage
 - a. Director Liability Issues - Public Official Surety Bonds & General Liability Coverage
 - b. Discuss requirement for carrying or opting out of worker's compensation insurance coverage
 - c. Consider Resolution Approving an Intergovernmental Agreement with SDA Property and Liability Pool Insurance and SDA Membership
 - d. Agency Services Agreement with T. Charles Wilson Insurance Service
8. Engagement of Consultants
 - a. Consider Engagement of General Counsel
 - b. Consider Engagement of Accountant
 - c. Consider Engagement of Facilities/District Manager
 - d. Consider Engagement of District Engineer
 - e. Consider Engagement of Alderman Bernstein
9. Legal Matters
 - a. Consider Approval of Indemnification Resolution
 - b. Consider Approval of 2012 Organizational Matters Resolution
 - c. Consider Approval of 2013 Annual Administrative Resolution
 - d. Public Records Policy
 - e. Records Retention Policy

- f. Public and executive session meeting procedure
 - g. Infrastructure Acquisition and Reimbursement Agreement with Golden Peaks, LLC
 - h. Funding and Reimbursement Agreement (Operations and Maintenance) with Golden Peaks, LLC
 - i. Intergovernmental Agreement with North Table Mountain Water and Sanitation District
 - j. Resolution of Necessity for the acquisition of an easement, temporary construction easement, and right-of-way interest in certain real property owned by North Table Mountain Estates Homeowners' Association
 - k. Resolution Imposing a Working Capital Fee
 - l. Resolution Imposing a General Operations Fee
 - m. District Operating Agreement
 - n. Property Disclosures
10. Financial Report/Claims Payable/Financial Matters
- a. Discuss Financing Options and Schedule
 - b. Authorize signors to District operating accounts
 - c. 2012 Budget Hearing
 - d. 2013 Budget Hearing
11. Construction/Public Improvement Status
12. Other Business
- a. Next Meeting
13. Adjourn